



APPLICATION FOR EMPLOYMENT (Part A)

WE ARE AN EQUAL OPPORTUNITY EMPLOYER

2151 Professional Drive, Suite 260
 Roseville, CA 95661
 (916) 787-1070

Clothing and Household Donations Making a Difference Locally.

PLEASE PRINT CLEARLY: This application will not be considered unless fully completed.

APPLICANT SUMMARY

Last Name	First	Middle	Nickname	Date
Street Address			Home Phone () -	
City, State, Zip			Are you available to work holidays? ___ YES ___ NO	
Have you ever been employed by ReUseIt? Y / N If yes, when? _____ Reason for leaving? _____			Are you related to anyone at ReUseIt? Y / N If yes, whom? _____	
If hired, can you submit evidence of your legal right to live and work in the US? ___ YES ___ NO				
Are you 18 or older? ___ Yes ___ No Position Desired: _____ Pay Expected \$: _____				

PHYSICAL FUNCIONS

Is there anything that would prohibit/prevent you from performing the following basic physical function of the job (Reasonable accommodation may be made to enable individuals with disabilities)? Please answer Yes or No to each question. If Yes, please explain.

Standing/Walking up to 8 hours ___ YES ___ NO Pushing up to 50 pounds ___ YES ___ NO
 Lifting/Carrying approx 25 pounds ___ YES ___ NO Manual Dexterity & Repetitive Hand Motion ___ YES ___ NO
 Visual Ability to See Details, including Color ___ YES ___ NO

If applying for a driving position, do you have a valid driver's license? ___ YES ___ NO
 Have you ever been convicted of a criminal offense (felony or misdemeanor)? ___ YES ___ NO
 If YES, please state nature of the crime(s), when and where convicted, and disposition of the case.

(Note: No application will be denied employment solely on the grounds of conviction of a criminal offense. The nature of the offense, the date of the offense, the surrounding circumstances and the relevance of the offense to the position applied for may, however, be considered.)

AVAILABILITY

Full Time _____ Part Time _____ Hours per week _____ Date Available to begin work _____ To help us consider you for a job that matches your availability, please tell us the earliest time you could start and the latest time you could finish each day.	DAY	EARLIEST TIME	LATEST TIME
	Sunday		
	Monday		
	Tuesday		
	Wednesday		
	Thursday		
	Friday		
	Saturday		

EDUCATION

School	Name and Location	Course of Study	# of Years Completed	Did You Graduate?	Degree or Diploma
High School				Yes No	
College				Yes No	
Other				Yes No	

EMPLOYMENT HISTORY

Please give accurate and complete employment record. **Start with present or most recent employer.**

Company Name		Phone () -
Address		Employed (Month and Year) From: To:
Job Title	Name of Supervisor	Weekly Pay Start End
Describe your work		Reason for leaving
Company Name		Phone () -
Address		Employed (Month and Year) From: To:
Job Title	Name of Supervisor	Weekly Pay Start End
Describe your work		Reason for leaving

REFERENCES

Please list two (2) people you have worked with and whom we may contact for a reference.

Name:	Name:
Position:	Position:
Phone #:	Phone #:
Street Address:	Street Address:
City, State, Zip:	City, State, Zip:

IMPORTANT - Please read the following statement carefully before you sign and return this application.

The company, in considering my application for employment, may verify the information set forth on this application and obtain additional background information relating to my background. I authorize all persons, schools, companies, corporations, credit bureaus and law enforcement agencies to supply any information concerning my background. *I have read, understand, and agree to this statement. (Please initial here).* _____

I understand that ReUseIt has a commitment to maintain an alcohol/drug-free workplace and that ReUseIt may require a drug screening test as a part of its selection and hiring process. I further understand and agree that if I am employed, I may be required to submit to alcohol/drug testing under certain circumstances during my employment. *I have read, understand, and agree to the statement above. (Please initial here).* _____

I certify that the information on this application is correct and I understand that any misrepresentation or omission of any information will result in my disqualification from consideration for employment or, if employed, my dismissal. I understand that this application is not a contract, offer, or promise of employment and that if hired I will be able to resign at any time for any reason. Likewise, the company can terminate my employment at any time with or without cause. I further understand that no one other than the President of ReUseIt has the authority to enter into an employment contract or understand, agreement with me, and that my at-will employment can be changed only by a written agreement signed by the President of ReUseIt.
I have read, understand, and agree to this statement. (Please initial here). _____

Signature

Date